



भारतीय प्रौद्योगिकी संस्थान, इन्दौर

अ.प्रौ.सं., दे.अ.वि.वि. परिसर, खण्डवा रोड
इन्दौर 452017, भारत

Indian Institute of Technology Indore

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IIT Indore

प्रदीप माथुर, निदेशक

Pradeep Mathur, Director

IITI/OD/41/2013/173

July 26, 2013

Mr. Alok Mishra
Director
Government of India
Ministry of Human Resource Development
Department of Higher Education
Shastri Bhavan
New Delhi 110 115

Sub.: Constitution of Project Monitoring Unit at IIT Indore.

Ref.: Your letter D.O. No. 22-19(H.P.)/2006-T.S-1 dated July 3, 2013.

Dear Mr. Mishra,

With reference to your above letter, I am happy to inform you that IIT Indore has already constituted a Project Monitoring Unit (PMU) which would be responsible for supervising the construction work of IIT Indore, Simrol campus. The committee comprises the following members:

- a. Dean Planning IITI (Convener)
- b. Registrar IITI, Member
- c. Chief Engineer IITI, Member
- d. Mr. Tentu Satyanarayana (Assistant Registrar) IITI, Member
- e. Dr. Bharat Kumar (HSS) IITI, Member
- f. Dr. Amod. C. Umarikar (HOS) IITI, Member
- g. Er. Saroj Mallick (Executive Engineer) IITI, Member
- h. External Expert- Having knowledge of labour law/regulation

The Project Monitoring Unit (PMU) will also be responsible for activities that have been mentioned in your letter vide clause 2(i) to (iv).

This is to inform you further that all statutory norms and labour welfare measures have been followed in the project of construction of boundary wall for IIT Indore.

With kind regards,

Sincerely,

Pradeep Mathur

Copy to:

1. Registrar, IIT Indore
2. Dean Planning, IIT Indore
3. Executive Engineer, IIT Indore



भारतीय प्रौद्योगिकी संस्थान, इन्दौर
अभियांत्रिकी एवं प्रौद्योगिकी संस्थान, डी ए वी वी परिसर, खंडवा रोड,
इन्दौर ४५२ ०१७ मध्यप्रदेश, भारत

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IIT Indore

Indian Institute of Technology Indore
Institute of Engineering and Technology, DAVV Campus, Khandwa Road,
Indore 452 017, Madhya Pradesh, India

No.IIT/Admin/OO/2015/6048

July 14, 2015

OFFICE ORDER

Dean of Administration has authorized Mr. Narsingh Varma, Superintending Engineer for ensuring the compliance of statutory laws of all contractual requirements with a thrust on labour laws by the contractors who are executing the construction projects in IIT Indore. Copy of the minutes of the meeting held on the above issue on 22-7-2015 is also enclosed as Annexure – I.

This has been issued with the approval of Competent Authority.

G.S. 14/7/15
Deputy Registrar
(Administration)

To,

1. Mr. Narsingh Varma, Superintending Engineer

Copy to:

1. Dean of Planning
2. Associate Deans of Planning
3. Concerned Officials

Minutes of the meeting held on Statutory compliance of Contractual requirements on 22-6-2015 at Board Room of Simrol Campus

Dean of Administration convened an urgent meeting on 22-6-2015 to draw the attention of all concerned on the need for statutory compliance of all the contractual requirements with a thrust on labour laws in IIT Indore. The following members participated in the meeting.

1. CMA Dr. Arun Subramanian , Registrar
2. Dr. Pritee Sharma , Dean of Administration (DoA)
3. Dr. Suman Mukhopadhyay , Dean of Planning (DoP)
4. Dr. S.P. Raghunath , Chief Engineer & Project In-charge
5. Mr. Narsingh Varma , Superintending Engineer
6. Mr. Tentu Satyanarayana , Deputy Registrar (Admin)
7. Mr. Siba Prasad Hota , Deputy Registrar (MM)
8. Mr. Pradeep Agarwal , Deputy Registrar (FA)
9. Mr. Saroj Kumar Mallick , Executive Engineer (Electrical)
10. Mr. Ramakant Kaushik , Chief Security Officer
11. Mr. Gupta Mecon (PMC)
12. Ajay Kumar Mecon (PMC)

The following points were discussed:-

Dr. Pritee Sharma, Dean of Administration drew the attention of the members present to the need for fulfilling all the statutory compliances especially relating to labour laws in the wake of certain serious developments in one of our sister Institution.

During the course of deliberations the followings points were brought out and compliance of these needs to be ensured. :

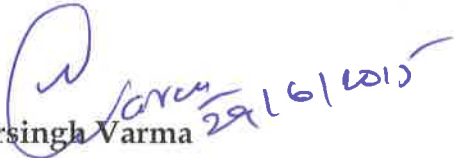
1. It was assured that where the Institute is directly employing manpower, the compliances are verified and open for verification at any point of time which are foolproof.
2. Whereas, the need for ensuring compliances in respect of indirect engagement of manpower where the Institute had engaged contractors on work accomplishment basis especially in Project Construction / works, was reiterated.

Handwritten signatures and initials are present at the bottom of the page, including a large signature on the left, a signature in the center, and a signature on the right with the date 6/27/2015.

3.2 Display of the notices about the Grievance redressal mechanism with contact details for information of the workers.

In charge for estate section i.e. CE/SE would ensure the implementation of above issues.

Meeting was ended with a vote of thanks to the Chair.


Mr. Narsingh Varma
(Superintending Engineer)

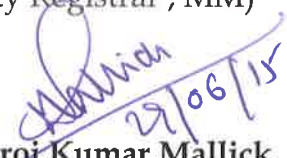

Dr. S.P. Raghunath
(Chief Engineer & Project In-charge)


Mr. Tentu Satyanarayana
(Deputy Registrar , Admin)


Mr. Pradeep Agarwal
(Deputy Registrar , FA)



Mr. Siba Prasad Hota
(Deputy Registrar , MM)


Mr. Ramakant Kaushik
(Chief Security Officer)


Mr. Saroj Kumar Mallick
(Executive Engineer , Electrical)

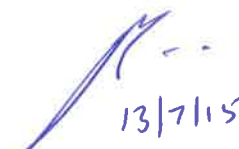

Mr. Gupta Mecon (PMC)


Mr. Ajay Kumar Mecon (PMC)


CMA Dr. Arun Subramanian
(Registrar)


Dr. Suman Mukhopadhyay
(Dean of Planning)


Dr. Pritee Sharma
(Dean of Administration)


Professor Pradeep Mathur

Director, IIT Indore

ANNEXURE-I

Project Works : Superintending Engineer relating compliance of labour laws:-

1. It has been ensured that where the Institute is directly employing manpower, all the compliances are taken care of and is open for verification at any point of time which are foolproof.
2. In respect of indirect engagement of manpower where the Institute had engaged contractors based on work accomplishment especially in Project Construction / works, a periodic routine inspection system through the Project Management Consultant is put in place and is also subject to random checking by the authorised representatives of the Institute.

Measures were also taken for verification of the following aspects by the Project Team:

- 2.1 Verification of validity of Labour Licence possessed by the contactors i.e Simplex, Premco and United Engineers;
- 2.2. Compliance of Safety and security, Health issues of the labourer to be verified with concerned records;
- 2.3. Payment of minimum wages by the contractor to all the labourers engaged as per Minimum Wages Act 1948;
- 2.4. Verification of Timely payment of wages to the labourers engaged with the help of proper records;
- 2.5. Ensuring of deposition of statutory deductions of Labour welfare such as EPF and ESI contributions as per respective acts by the contractor.
- 2.6. Salary payment be made in the presence of the representatives of the Project Management Consultant (PMC) twice in a month which shall be duly authenticated and a random checking will also be made by the Institute representatives periodically not below the level of Executive Engineer. PMC shall also do random check of muster roles on regular intervals
- 2.7. Grievance redressal mechanism is put in place for receiving and redressing the complaints of the labourers through
 - a. Complaint box in which aggrieved persons can drop his/her complaint(s).
 - b. A compliance certificate from the Contractor along with each bill may be asked for before releasing the payment to them.

3. Further measures to be considered to plug any loopholes in compliance of any labour laws in IIT Indore:-

3.1. Appointment of Labour Welfare Officer by the contractor to look into issue of labourers engaged in site in relation to construction activity is required. The concerned officer may monitor the progress of compliance of labour laws and regular reporting to estate section is to be done.

3.2 Display of the notices about the Grievance redressal mechanism with contact details for information of the workers.



S. S. Pawar <sspawar@iiti.ac.in>

Statuary compliances for the IIT employees

1 message

Garima tiwari <garima.tiwari@primeoneindia.com>

Tue, Aug 30, 2016 at 12:57 PM

To: Shambhu Singh Pawar <sspawar@iiti.ac.in>

Cc: Sunil Choyal <sunil.choyal@primeoneindia.com>, varun.nema@primeoneindia.com, Saurabh shrivastava <saurabh.shrivastava@primeoneindia.com>

Dear Sir,

This is to certify that, we have paid below mentioned statuary compliances for the employees working in IIT_Indore.

- Minimum wages
- PF & ESIC
- Professional tax
- LWF (labour wale fare fund)

Warm Regards

Garima Tiwari

Dy. Manager (HR)

+91 9669201384 | +91 755 – 4093013

Primeone Workforce (P) Ltd



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www.primeoneindia.com



image001.jpg
2K



S. S. Pawar <sspawar@iiti.ac.in>

Compliance status

1 message

Debabrata Sarkar <Debabrata.Sarkar@simplexinfra.com>

Tue, Aug 30, 2016 at 11:35 AM

To: PIC IITI <pic@iiti.ac.in>

Cc: sspawar@iiti.ac.in, meconindore@meconlimited.co.in, Rajesh Kumar Mishra <Rajesh.Mishra@simplexinfra.com>, Mahesh Prasad Gupta <Mahesh.Gupta@simplexinfra.com>

Dear Sir,

We are following the following act & statutory details at our site on regular basis.

SN	ACTS & REQUIREMENTS UNDER THE ACT	Registration and validity
1	Contractor Labour (R & A) Act 1970	
	License No and validity	RLC/46/2(209)/2014
	Muster Roll XVI	
	Register of wages XVII	
	Register of Deductions XX	
	Register of Fines	
	Register of Advances XXII	
	Register of OT XXIII	
	Wage Slips XIX	
	Register of Persons Employed -XIII	
	Employment Card XIV	
	Service Certificate XV	
	Half Yearly Return XXIV	
	Notice of Commencement / completion of contract FORM - VI A	
2	The Building and Other Construction Workers (RE & COS) Act & the Rules	RLC/44(90)/2014
3	EMPLOYEES' PROVIDENT FUND & MISCELLANEOUS PROVISIONS ACT, 1952	
4	Minimum Wages Act, 1970 & Rules	
	Wage Slips	
5	WORKMEN'S COMPENSATION ACT, 1923 & WORKMEN'S COMPENSATION RULES, 1924	Policy no:- 1517342 711000680
6	Equal Remuneration Act 1976	
	Register in Form D	
7	Contractor all risk insurance policy	Policy no:-151764 2211007290
8	Payment of wages Act 1936	
9	CHILD LABOUR (PROHIBITION & REGULATION) ACT, 1986	

Thanking you & regards,

Debabrata Sarkar

C2970, IIT Indore Project,

Indore, MP 452020

Mobile: +91-8819980808

-----Forwarded by Debabrata Sarkar/SimplexInfrastructures on 08/30/2016 11:32AM -----


To: Debabrata Sarkar/SimplexInfrastructures@simplexinfrastructures
From: Mahesh Prasad Gupta/SimplexInfrastructures
Date: 08/30/2016 11:11AM
Subject: Compliance status

(See attached file: Act Following under IIT, Indore.xlsx)

Sir,
Please check, confirm and forward the same to Mr. S. S. Pawar IIT .

Thanks & Regards

Mahesh Prasad Gupta
HR & ADMINISTRATION
IIT, SIMROL, INDORE (C-2970)
MP-452020
Call me @ +91-9009992804
Post me @ mahesh.gupta@simplexinfra.net

 **Act Following under IIT, Indore.xlsx**
12K

Herewith the labour act details followed by us at IIT-Indore site.

S No	Acts & Requirements under the act	Registration	Yes	No
1	Contractor Labour (R & A) Act 1970		√	
	License No and validity	RLC/46/2(116)/2015	√	
	Muster Roll XVI		√	
	Register of wages XVII		√	
	Register of Advances XXII		√	
	Wage Slips XIX		√	
	Employment Card XIV		√	
	Notice of Commencement / completion of contract FORM - VI A		√	
2	The Building and Other Construction Workers (RE & COS) Act & the Rules	RLC/44(40)/2015	√	
3	EMPLOYEES' PROVIDENT FUND & MISCELLANEOUS PROVISIONS ACT, 1952		√	
4	Minimum Wages Act, 1970 & Rules		√	
5	Sexual Harassment of Women at Workplace (PD&R) Act, 2013		√	
6	WORKMEN'S COMPENSATION ACT, 1923 & WORKMEN'S COMPENSATION RULES, 1924	Policy no:- 311800/48/2016/527	√	
7	Equal Remuneration Act 1976		√	
8	Contractor all risk insurance policy	Policy no:- 0311004414 P107065182	√	
9	Payment of wages Act 1936		√	
10	CHILD LABOUR (PROHIBITION & REGULATION) ACT, 1986		√	

From
P.K.Saha
M/s PREMCO RAIL ENGINEERS LIMITED
C/o IIT Indore, Simrol Campus

