



Indian Institute of Technology Bhubaneswar
Bhubaneswar -751 013
www.iitbbs.ac.in


No.F.13-4/2014-BOG
February 11, 2015

ORDER NO.92/2015

Subject: - Delegation of Financial Power to the functionaries of the Institute.

The undersigned is directed to convey that in pursuance to the recommendation of the Finance Committee of the Institute in its 15th Meeting held on 2nd December 2014, vide its Agenda Item No. **FC.15-4**, the Board of Governors of the Institute in its 16th meeting held on 2nd December 2014, vide its Agenda Item No. **BOG.16-5**, has approved the Delegation of Financial Power to different functionaries of the Institute. The same is attached herewith.

2. It would come into force with immediate effect.
3. Above delegation shall be subject to allocation of fund to concerned Schools/Section/Centre etc.


(Debaraj Rath)
Registrar(Acting) &
Secretary, BOG

Encl.: As above

Copy to:-

1. The Chairman, BOG, IIT Bhubaneswar
2. All Deans/ HOSs
3. Dy. Registrar/SE (Civil)
4. All Sections
5. AR(Acad)/AR(Estt.)/AR(S&P)
6. Secretary to the Director
7. Secretary to the Deputy Director
8. Secretary to the Registrar
9. Guard File, BOG.



Indian Institute of Technology Bhubaneswar

Delegation of Financial Powers

The delegation of Financial Powers to different functionaries of the Institute is as follows:

Sl. No.	Designation of the Functionary	Delegation of Financial Power
1.	BOG	Full Power
2.	Director	Full Power
3.	Deputy Director	Rs. 10,00,000/-
4.	Deans/HOSs	Rs. 2,00,000/-
5.	Dean (SRIC)	Consumables Rs. 5 Lakhs others Rs. 10 Lakhs
6.	Chairman/President, Gymkhana/Warden (from Hostel funds)/ PIC	Rs. 50,000/-
7.	Registrar/S.E.	Rs. 1,00,000/-
8.	D.R./E.E.	Rs. 25,000/-
9.	Registrar as Drawing & Disbursing Officer.	Registrar as DDO has full power with regard to payment of Pay, Allowances, Wages, Medical Claims, Fellowships / Scholarships, including sanction of advances on account of TA, LTC, NPS/Pension etc in respect of approved personnel and students of the Institute besides payment on account of Office Contingencies like Rent, Electricity, Water, Telephone, fuel and other bills for running of the Institute's establishment for which prior approval has been obtained.
10.	Temporary Contingent Advance by Deputy Director	Upto Rs. 1,00,000/-
11.	Temporary Contingent Advance by HOS /Deans /Registrar/ Chairman/ Warden (from Hostel funds)	Upto Rs. 25,000/-


(Debaraj Rath)
Registrar (Acting)